

## CARDEN HALL DRESS CODE — 2007-2008

We consider Carden Hall to be your child's place of business, and we feel that a traditional style of dress works best. Thus, we have established a uniform Dress Code, one that is free from the distractions of current fads or trends in clothing, hair styles, or accessories.

Thank you for respecting and honoring all aspects of our Dress Code. Your support allows us to remain focused on our main purpose — educating your child.

The complete Carden Hall Dress Code is enclosed at the back of this handbook and contains specific information for students at all grade levels, as well as the details of grade level selections.

You will notice that there are three different grade level groupings in our Dress Code: JPF-4, 5-6, 7-8. We allow our upper grade students a wider range of choices because we feel that it is wonderful for them to look forward to a broader selection as they grow older.

Items marked with an asterisk may only be purchased from our supplier, Mills, Inc. Not every item marked with an asterisk is required for student dress, and there is no requirement for you to buy every item listed.

The dress code is now included on our website,  
**[www.cardenhallnewportbeach.com](http://www.cardenhallnewportbeach.com)**.

### **LABELING**

It is **crucial** that you label your child's clothing. **Please** put your child's **first initial and full last name** clearly on the **inside** of all sweaters, sweatshirts, and jackets, or monogram them on the outside, if you wish (**please, no fabric paint or decorative touches**). The local police departments strongly advise against having the first name visible on the outside of any child's clothing. Please be sure to label book bags and lunch pails as well.

## **ORDERING / PURCHASING**

Mills, Inc. has a store located here in Orange County. Their address is 3755 South Plaza Drive, Santa Ana, CA 92704; their local phone number is 714-885-9444. (They are located directly west of South Coast Plaza.) You may also order items from Mills, Inc. at any time by calling 800-541-1850. You may order online at **[www.millswear.com](http://www.millswear.com)**.

Problems with the fit of the clothes due to an unusual growth spurt will be handled by Mills, Inc. with a size exchange. Mills, Inc. has a **very** specific return/exchange policy. Please call them for details.

**In order to be certain of obtaining the desired clothing by the opening of school in September, Mills, Inc. suggests that all purchases be made and orders be placed before July 16.**

Special sizing is available (i.e.: extra length, width, etc.). Please expect 4-6 weeks for delivery, and add \$15.00 per item.

**If you have a problem with any item** that you purchased from Mills, Inc., **please call them.**

## SPECIFIC DRESS CODE POLICIES AND INFORMATION FOR ALL GRADES

### ALL

1. Clothing worn to Carden Hall may **not** have outside labels, logos, writing, designs, or trademarks. **Small** monograms for identification purposes on blouses and sweaters are acceptable. **Small** (brand name) labels on the boys' pants are allowed. By polo shirt we mean polo-styled, not Polo brand.
2. **Only Carden Hall sweatshirts are allowed.**
3. Outer wear is limited to Carden Hall sweatshirts, sweaters, or jackets, as listed in the grade level pages. (There is no change from grade to grade except in sweater color.) Flannel shirts are not allowed. Of course, warm jackets are appropriate in colder weather.
4. All shirts and blouses must be tucked in all day long!
5. Oversized/undersized clothes or styles are **not** acceptable at any grade level. This applies particularly to turtlenecks, sweaters, Carden Hall sweatshirts, pants, and jackets.
6. The denim/jeans look or faded/discolored items of clothing are not allowed.
7. Tattoos (permanent or temporary) are not acceptable.
8. Daisy, Brownie, Girl Scout, Camp Fire, and Cub Scout uniforms, caps, and jackets may be worn to school on meeting days.
9. Umbrellas are not allowed for our students because of the safety hazard they present in the corridors and in the parking lot.

### GIRLS

1. The shortest allowable jumper or skirt length is 2 inches above the **top** of the kneecap. Skirts must be worn at the top of the hip bone.
2. Girls may wear **small** button, single-loop, or dangling earrings (**half-inch maximum** below the ear lobe). No more than one earring per ear is allowed. No bracelets or ankle bracelets are allowed.
3. Gym/play shorts under jumpers and skirts are required for girls in grades JPF-4. They must not show below the hemline: no mid-thigh or Bermuda length shorts.
4. In JPF-8: no belts are to be worn.

## BOYS

1. The super-baggy or super-long, low-riding pant look is unacceptable. **Pants must be worn at the top of the hip bone.** Please hem pants to avoid the bunching of excessive fabric around the ankles.
2. A belt must be worn daily. Leather belts must be plain or braided but without decorative holes or touches.
3. Boys may not wear jewelry except for bracelets/necklaces containing religious, medical, or other emergency information. Religious medallions may be worn only on a simple gold or silver chain. Rings, earrings, and other types of bracelets/necklaces may not be worn.

## HAIR STYLES FOR BOYS AND GIRLS

The goal here is a hair style that presents a tidy, well-groomed appearance and that is in keeping with our traditional atmosphere. Hair is to be out of the eyes. *Extreme or “faddish”* hair styles are not acceptable. Any hair style not in keeping with this code will need to be changed; the parents will be called. Please help us to hold the line on this issue so that hair does not become a distraction.

**Hair styles** are always of concern.

- *For everyone:* **Colored or bleached hair is unacceptable.** This includes any temporary, permanent, or spray-on products that alter hair color. Any student disregarding this policy will be required to “undo” the coloring or bleach, thus returning the hair to its natural color.
- *For the girls:* A maximum of two full braids or six partial braids or twists is permissible. Hair wraps (sections of hair wrapped with colorful thread or yarn) or the use of beads is unacceptable.
- *For the boys:* The desired look is a neat and tidy one. Please help us by sending your son to school with hair no longer in back than the top of a buttoned dress shirt collar; also, please keep it trimmed over the ears and above the eyebrows. A very **slight**, blended step cut is fine. A #3 buzz cut is the shortest cut acceptable. Hair may be brushed up in front, but the overall spiked and/or the messy, “bed-head” look is not acceptable.

## **HATS**

Hats are not acceptable except for Carden Hall caps or Scouting caps.

## **MAKE-UP**

No make-up (including colored lip gloss) is to be worn at Carden Hall in junior primary through sixth grade. Clear lip gloss is acceptable only in the junior high. Clear nail polish and French manicures are only allowed in the junior high as well (no acrylics).

## **CARDEN HALL SWEATSHIRTS**

Carden Hall sweatshirts are navy blue with a white logo. At no time is coloring of logo acceptable. They come in two styles, crew-necked and zippered, in sizes ranging from youth small to adult extra large. This is certainly an optional purchase! These are for sale all year long in room 6; please, no *oversized or undersized sweatshirts!*

## **P.E. CLOTHING**

The reversible t-shirt and blue shorts for grades 5-8 will be sold at Carden Hall in September. The coaches will print the student's name on these items in September. The students may also wear sweats in solid blue or solid gray. Any athletic shoe and any socks that are acceptable for school wear are fine for P.E. wear, as well (no lug soles).

## **SPECIAL DRESS FOR THE CHRISTMAS PROGRAMS — JPF-6**

Students in Grades JPF-6 may wear **appropriate** dressy clothes to Carden Hall all day on the last day. **BOYS:** long pants required. **GIRLS:** no strapless or off-the-shoulder dresses/tops; no slacks, palazzo pants, capris, or pant outfits.

For the junior high Christmas dress code, please refer to **Dress Requirements for Special Events**, on pages 30-31.

## HOT WEATHER DRESS

When the weather is unseasonably hot, we shall switch to hot weather dress. Carden Hall will announce when those days are in effect via a special note home. The specifics are listed below.

**Boys:** 1) Shorts: navy or tan solid color *only* (no denim). Belts are not required. No spandex, cut off, baggy, board, or short-cut shorts; no shorts with holes or tears; no swim suits; no low-riding styles. (A helpful hint: “Experienced” uniform pants would make great shorts — hemmed, of course!) Shorts are to be worn at the hip bone.

2) Shirts — *only* Carden Hall uniform shirts — These may be worn untucked.

3) School shoes and socks

4) Regular Dress Code attire is certainly acceptable.

**Girls:** 1) Shorts or skorts: navy or tan solid color *only* (no denim): No tight, spandex, cut-off, baggy, board, or short-cut shorts or skorts; no shorts or skorts with holes or tears; no low-riding styles. Belts are not required.

2) Blouses — *only* Carden Hall uniform blouses/tops — These may be worn untucked.

3) School shoes and socks

4) Regular Dress Code attire is certainly acceptable.

## LAST DAY DRESS — JPF-8

- Boys:**
- 1) Shorts or pants (any color): no spandex, cut-off, or short-cut shorts; no shorts with holes or tears; no swim suits; no low-riding styles. Belts are not required.
  - 2) Shirts or t-shirts: no spandex or tank tops; no inappropriate or negative themes
  - 3) School shoes and socks are required.
  - 4) Regular Dress Code attire is certainly acceptable.
- Girls:**
- 1) Sundresses or skirts (length not shorter than four inches above the top of the kneecap); no spandex; no off-the-shoulder, strapless, or thin-strapped dresses; no mini-skirts; no long skirts; no low-riding skirts
  - 2) Shorts, capris, slacks, or skorts (any color): no spandex, cut-off, or short-cut shorts; no shorts or skorts with holes or tears; no low riding or skin-tight styles.
  - 3) Blouses, t-shirts, or tops: no spandex, tank, off-the-shoulder, strapless, or thin-strap tops; no crop tops or bare midriffs; no inappropriate or negative themes
  - 4) School shoes and socks are required for Play Day. In grades 5-8 *only* sandals are acceptable but not required.
  - 5) Regular Dress Code attire is certainly acceptable.

Please do not feel the need to purchase any item for last day dress.

Please take into account that every student will be participating in the All-school Relays prior to Spring Sing and that there is not sufficient time nor space for any changing of clothes or shoes between the two events in grades JP-4.

In **Grades 5-8** the students are to come to school dressed in regulation P.E. clothes. They will have a very few minutes in which to change for Spring Sing.

## **JUNIOR HIGH SPECIAL EVENTS**

To complement our strong academic program, we schedule many activities which are an important part of our total junior high curriculum. These add balance and fun to the school year. In addition, these functions help the students to grow in self-confidence and poise.

Included in our list of special happenings are educational field trips, a spring musical, a pumpkin carving event, a special Christmas program, an after-school sports league, and five parties. We consider these parties to be an integral part of our total junior high curriculum, and we urge you to make them a priority in your family plans.

In this booklet we have included the dress requirements for these events. Hopefully, this information will help you in your long-range planning. When our students go on field trips, they make a truly outstanding impression. On each of these excursions, Carden Hall has earned the reputation for bringing interested, informed, mannerly, and appreciative students.

Junior high special events are listed in the Calendar of Events at the beginning of this booklet. The upper grade field trip schedule will be distributed early in the fall when the dates have been finalized. Please know that your help and support make a major difference in the success of our junior high year.

## **DRESS REQUIREMENTS FOR SPECIAL EVENTS — BOYS — 7-8**

***Note:*** *Carden Hall sweatshirts are not appropriate for any special event.*

<i>Field Trips (7-8), Yearbook Ads (8),</i>	Uniform dress; no Carden Hall sweatshirts; sweater (optional)
<i>Christmas Programs (7-8), Winter Dance (7-8)</i>	Dress slacks (no uniform slacks) with dress shirt and tie; sport coat, sweater, or vest; non-athletic, leather dress shoes; no fleece
<i>Cotton Cotillion (7-8)</i>	Suit or sport coat (no tuxedos); dress slacks (no cords or uniform slacks); dress shirt; tie; non-athletic, leather dress shoes
<i>Graduation (7)</i>	Suit or sport coat; dress slacks (no cords or uniform slacks); dress shirt; tie; non-athletic, leather dress shoes
<i>Graduation (8)</i>	A letter detailing the specifics will be mailed before the February break.

## **DRESS REQUIREMENTS FOR SPECIAL EVENTS GIRLS — 7-8**

***Note:*** *Carden Hall sweatshirts are not appropriate for any special event.*

<i>Field Trips (7-8), Yearbook Ads (8),</i>	Uniform dress; no Carden Hall sweatshirts; sweater (optional)
<i>Christmas Program (7-8), Winter Dance (7-8), Cotton Cotillion (7-8)</i>	Party outfits: long skirts are fine; no slacks <ul style="list-style-type: none"><li>• No strapless, off-the-shoulder, backless, very low-backed, cut-out backed, or bare midriff styles. If the outfit selected has spaghetti straps, a sweater or light jacket must be worn <u>all</u> evening. Spaghetti straps without a covering are acceptable at Cotton Cotillion (<u>only</u>). A shawl is not an appropriate bare shoulder covering.</li></ul>

- No skirts/dresses **shorter than four** inches above the top of the kneecap; no low-riding skirts where the midriff shows while dancing.
- Nylons or plain tights are required (no leggings)

Shoes:

- Flats or shoes with regular soles (no plastics) — two-inch heel maximum
- Low platforms — no more than one and one-half inch sole height and one-inch heel height above the sole

Appropriate jewelry may be worn.

Light make-up and colored nail polish are acceptable.

*Graduation (7)*

- Nylons are required.
- Party outfits: dresses/skirts — skirt length no shorter than four inches above the top of the kneecap; sundresses (minimum strap width of one-and-one-half inches); no spaghetti straps without a sweater or jacket.
- Shoes: same as for Christmas Programs, etc., (above)
- Jewelry: same standards as the Dress Code
- Light make-up is acceptable.

*Graduation (8)*

A letter detailing the specifics will be mailed before the February break.